

**SBA Provisional School Council Minutes, January 13, 2017 Meeting, 9:00am,
Dean's Conference Room, 217 Jenkins**

Elected School Council Attendees: Shirley Dennis-Escoffier (ACC); Sara Rushinek (BTE); Phil Robins (ECO); Brian Barrett, First Vice Speaker (FIN); Howard Gitlow (MAS); Karoline Mortensen (HSMP); Linda L. Neider, Speaker of the Council (MGT); Parasuraman (MKT)

Other Attendees: Anuj Mehrotra, Interim Dean; Arun Sharma, Vice Dean, Graduate and Executive Programs; Ann Olazabal, Vice Dean, Undergraduate Business Programs

Secretary to the Council: Mrs. Blanca Ripoll

Comments from the Speaker: The Speaker discussed the search process (outlined in the Faculty Manual, section A13.4) for the Executive Vice President and Provost. The Faculty Senate submits 15 faculty names to the President who chooses at least ten names from the list and adds five other names of individuals to serve on the search. The President is also responsible for appointing a Chair from among the members. The search committee confers with the General Welfare Committee of the Faculty Senate and the deans of all schools, assuring that both groups have the opportunity to meet with candidates who are invited to campus. Before the search committee transmits recommendations to the President, it must meet with the General Welfare Committee (GWC) of the Senate and must accurately transmit the views of the GWC together with its recommendations. Speaker Neider noted that the list that will go before the Faculty Senate for approval contains three faculty from the Miller School of Medicine, two colleagues from the College of Arts and Sciences, two faculty from the SBA, and one faculty member from each of the other nine schools.

The Speaker also noted that the Council would need to go into a brief executive session to vote formally on a replacement for Patricia Abril, Second Vice Speaker of the School Council, who has taken on the role of Department Chair for Business Law. In addition, a faculty colleague needs to be appointed to fulfill Rene Sacasas' term as a Faculty Senator for the remainder of the academic year. She asked for volunteers, and Brian Barrett agreed to serve.

1. Approval of Today's Agenda

The agenda for today's meeting was unanimously approved.

2. Minutes from the November 4, 2016 School Council Meeting were unanimously approved.

3. Old Business

The revision of the SBA Dean's Search Bylaw was overwhelmingly approved by the regular (voting) faculty.

4. New Business

- a. **Major tracks in Economics** – tabled until the Council is presented with a letter of support from the Department Chair and results from a vote of the regular faculty in the Economics Department. It was noted that the requirements for majors, new course approvals, new programs are listed on the Faculty Senate website and that at the undergraduate level, all majors, minors, courses, programs must first be vetted through the Undergraduate Curriculum Committee.
- b. **Revised course description for MGT 679** was unanimously approved.
- c. **Proposed revisions of SBA Bylaw VI:** Electing SBA Representative(s) to the Faculty Senate.

The rationale for this proposed bylaw change was that some faculty end up getting a few votes (enough) to have them elected to represent the SBA as faculty senators, but do not have the time or inclination to participate in this type of service. The new bylaw involves having the Secretary to the School Council send an email to all regular faculty asking for volunteers to serve in this capacity. In addition, School Council members may suggest names of colleagues they know will be willing to serve. Once a list of names have been prepared, the regular faculty will vote on the requisite number of senators and alternates for the school.

School Council members were enthusiastic about the new bylaw and it passed unanimously with a motion to send the bylaw to the regular faculty for a vote.

5. Update on the SBA Dean Search: Karoline Mortensen

Based on the Faculty Manual, section A13.3, the Search Committee for the Dean of the School must regularly inform the faculty of its progress. School Council representative and member of the Search Committee, Karoline Mortensen, spoke with Steve Altschuler, Chair of the SBA Dean Search, so that she could brief us on their progress. Although no meetings have been held yet this year, the search firm is vetting candidates. The Chair was planning to talk to the Search firm (Heidrick and Struggles) about the recent announcement that the Provost was leaving to assess how this might affect the potential pool of candidates. He had already conferred with President Frenk who indicated that if the pool was significantly impacted, the search could be suspended until after the Provost position was filled (leaving in the current Interim Dean). At this point, however, no decision(s) have been made.

6. Updates from Interim Dean Mehrotra

- a. The Dean thanked Shirley Dennis-Escoffier and Linda Neider for editing the draft AACSB report and mentioned that the accreditation visit will take place on April 5-7. Preliminary feedback on the report has been positive.
- b. Faculty Compensation Committee: the Dean noted that this year instead of using a committee of Department Chairs to evaluate all school faculty, he intends to follow the process outlined in the Faculty Manual. Specifically, he and Vice Dean, Michael Tsiros will meet with each Department Chair to evaluate faculty members in their respective departments. Department Chairs may use committees composed of peers to assist them with their own assessments. If there is disagreement between the Chair and the Deans, a committee will be appointed by Dean Mehrotra to make a recommendation concerning how to resolve such differences.
- c. Summer Support: Dean Mehrotra will be meeting with an ad hoc committee appointed by the School Council (consisting of Andrea Heuson, Shirley Dennis, Karoline Mortensen) to discuss processes for allocating non-contractual summer support monies.
- d. President's Roadmap Initiatives: the President has already filled 21/100 Endowed Chairs as progress in meeting his roadmap initiatives. Over the next few weeks, the school faculty will need to map key fund-raising priorities so that the SBA can be part of these key initiatives. The Dean noted that "skeleton" priorities have already been discussed with the Chairmen who should have shared them with their departmental faculty.

7. Updates from Vice Dean for Graduate and Executive Programs, Arun Sharma

- a. Vice Dean Sharma reviewed Graduate Program enrollment data for Spring 2017 programs. The enrollment figures are listed below:

Program:	2016	2017
Fulltime MBA (1 year)	23	31
Professional MBA	23	31
Healthcare Exec MBA	25	28
TOTAL	71	90

ONLINE Programs:	2016	2017	Continuing	2017 total
MSF	15	10	28	38
MAcc	15	13	27	40
MBA	21	18	71	89
TOTAL	51	41	126	167

Dean Sharma noted that the online program enrollment has been decreasing but there have been some gains in the regular program enrollment. Dean Mehrotra commended Dean Sharma for increasing the numbers of students in the regular graduate programs.

- b. Vice Dean Sharma noted that it is very important for faculty to control costs in their graduate sections, particularly their executive classes. Specifically, he mentioned that e-texts are well-liked by students and are also, considerably less expensive alternatives than hard copies of textbooks.
- c. In terms of new initiatives, Vice Dean Sharma mentioned the possibility of a Ph.D. in Medicine combined with an MBA degree program in the future.

8. Executive Session: An executive session was held to vote for a Second Vice Chair for the School Council as well as a representative for the Business Law Department.

9. Other Business:

- a. Shirley Dennis was unanimously elected as the Second Vice Chair of the School Council, and Anita Cava was unanimously confirmed as the School Council representative for Business Law.
- b. School Council member, Howie Gitlow, raised the issue that the University is currently rolling out a new performance appraisal system for staff members (called "HR Talk") but did not apparently ask for or utilize faculty knowledgeable in this area from the SBA. Speaker Neider mentioned that this was also raised at the General Welfare Committee meeting of the Faculty Senate. It was suggested that Howie contact Nerrissa Morris from HR to find out how experts such as Howie might be utilized to help them in this area.